

IJL TOURNAMENT AFFILIATION FORM

Dear IJL organizer,
this document has been organized to help you fulfil your duties with affiliating your event.

Paperwork:

This document is provided as guidelines and displays all fields subject to examination by IJL Board of Representatives (BOR). The intent of a Tournament Affiliation Form (TAF) is to make certain all participants are informed of the event's specs and that the event is in line with IJL policies.

It is not mandatory to use it as such as long as all the info is included in your own submitted document. Feel free to provide your own electronic format (PDF favoured) or even a web page that will be printed in its affiliated version for audit purpose.

Please note that hand written docs are not accepted anymore.

Procedure:

1. Design your event
2. Download the TAF pdf or get it from IJL Secretary
3. Send the paperwork you wish to submit to ijl@skynet.be or via post.
4. Your TAF will be submitted to IJL BOR examination for the duration of 10 days.
5. IJL BOR may request additional information if considered needed... be ready to provide!
6. You'll be informed of the result of examination by IJL Secretary.

Affiliation parameters:

- >Positive examination by IJL BOR (Majority of voters within quorum requirements)
- >Attendance by IJL Auditor for results validation

Assistance:

www.internationaljoustingleague.org in "Contact" section.
ijl@skynet.be



To be returned to:
I n t e r n a t i o n a l
Jousting League
Rue Doumier, 49
4430 ANS
BELGIUM

IJL Secretary
In Date:
BOR decision:
OUT date:



TOURNAMENT

AFFILIATION REQUEST

EVENT NAME: _____

DATE(S): _____

LOCATION: _____

EVENT WEB PAGE: http:// _____

ORGANIZER:

First name:

Last name:.....

Address:.....

E-Mail:.....

Telephone:.....

Fax:.....

ORGANIZER SIGNATURE

Beneficiaries of profit made by the event:

Name:

Name:

Name:

Name:

CHECKLIST:

DIVISIONS:	Jousting	YES	NO	If limited number, maximum
	Behourdium	YES	NO	If limited number, maximum
	Skill at Arms	YES	NO	If limited number, maximum

REGISTRATION:	IJL only	YES	NO	
	<i>Registration fee</i>		NO	
	Jousting	YES		Fee/competitor:.....
	Behourdium	YES		Fee/competitor:.....
	Skill at arms	YES		Fee/competitor:.....
	<i>Gender separation</i>		NO	
Jousting	YES			
Behourdium	YES			
Skill at arms	YES			
Entry test	YES	NO	Please, described in appendix 2	

STABLES:	Stall-straw	YES	NO	Fee:
	Stall-wood chips	YES	NO	Fee:
	Field paddock	YES	NO	Fee:
	Straw	YES	NO	Fee:
	Hay	YES	NO	Fee:
	Veterinary presence	YES	NO	
	Animal Health Requirements	YES	NO	Please, fill appendix 3

HORSE RENTAL:	Joust mount	YES	NO	Fee:
	Behourd/Skill	YES	NO	Fee:

CATERING:	Free meal(s)	YES	NO	Description:
	Paying meal(s)	YES	NO	

ACCOMODATION:	Camping	YES	NO	Modern	Historic
	Bed and Breakfast	YES	NO	Listing in appendix 5	
	Hotel	YES	NO	Listing in appendix 5	

EVENT SPECS:	Currency:			
	Public attendance	YES	NO	
	Pet access	YES	NO	
	Merchants	YES	NO	
	Pyrotechnics	YES	NO	Use of Fireworks, guns, black powder...
	Artists	YES	NO	
	Site phone contact	YES	NO	Nr.:
	Physically challenged Facilities	YES	NO	

Appendix to be provided UPON affiliation request	
1 Competition rules	To be approved by IJL-BOR
2 Entry Test	Description. Time and location.
3 Animal Health	What are local requirements for temporary horse import.
4 Requirement Road directions	Site access and stable locations if different.
5 Accommodation	Hotel, B&B directory (phone, web...)

Appendix 1

(Competition rules)

Please provide the rules and specs to be observed by participant to your event.
Help the BOR to understand how the event will be run in order to vote your event affiliation.

Marshal name:

Auditor name:

1. What division will be run?
2. In each, division will there be sub-divisions: age category, gender...?
3. What are the detailed rules for each div and sub-div?
4. What equipment is to be used? (armour weapons...)
5. What equipment is to be provided by competitor?
6. What equipment is provided by organizer?
7. What is the scoring system?
8. How is final standing computed?
9. Are there specific site rules ?

Appendix 2

(Entry Test)

1. What will the entry test consist of?

2. When and where will it take place?

3. Invitational tournament:

- >Is selection process objective? (i.e. best ranking per country, first to register...)
- >What are parameters?
- >Is selection process subjective? (i.e. arbitrary invitation)

Appendix 3

(Animal Health Requirement)

1. What are the veterinary requirements for temporary horse import in your country?

- >Maximum duration.
- >Costs, taxes
- >Documents to provide
- >Vaccination requirements

2. What is the local veterinary authority contact?

3. What is the organizer's part / what is the visitor's duty?

Appendix 4

(Direction to event site)

- 1. What is the site address?**
- 2. How do I drive to site from the border?**
- 3. How do I drive to accommodation?**
- 4. What are airport options?**
- 5. Other convenient transportation?**
- 6. Are there transportation taxes: truck, buses...?**

Appendix 5

(Accommodation)

Please provide a directory of possible accommodation for non local participants.

B&B/Hotel name:	
Web page:	
Telephone:	
B&B/Hotel name:	
Web page:	
Telephone:	
B&B/Hotel name:	
Web page:	
Telephone:	
B&B/Hotel name:	
Web page:	
Telephone:	

(Feel free to add all necessary information..)